

The City of Troy and Downtown Troy Merchants present

River Street Fest 2!!!

General Information: The River Street Fest is an arts, antiques and music festival and will be held on Saturday, June 18, 2005. There will be live entertainment on two stages. There will be a variety of food vendors. The rain date is Saturday, June 25.

Selection Procedure and Application Deadline: Screening of applications will be conducted by a group of Troy merchants. We are looking for a variety of food booths for the festival. Please note that we have a limited number of spaces for food vendors. Application deadline for food booths is May 9, 2005 at 5PM. Notification regarding participation will be mailed by May 16, 2005, though we will notify early applicants as soon as possible.

Standards: Food booths must have all proper food permits on the premises. Please call Jennifer at the Rensselaer County Health Dept. at: 518-270-2717 if you have questions about food permits for the festival.

About Photos: We would like each food booth applicant to submit a photo(s) of their setup. We are looking at your overall presentation. The photos may be on CD-Rom (jpeg, psd or pdf files are ok). If you do not have a photo of your setup, please submit a sketch of your setup. All photos must have the exhibitor's name on them. Photos will be returned if a self-addressed, business-size envelope is enclosed.

Space: Spaces are \$150 for the day for food concessions. We will be able to accommodate self contained units. Please let us know your exact space requirements. Generators need to be Honda quality (quiet), though we have very limited electricity available from light poles. Setup is outdoors and on River St. Canopies and Tents MUST be secured with weights. River St. can be windy. Last year's festival was a very windy day, so you must be prepared for this.

Additional Information: Complete instructions will be sent with your acceptance notifications.

Fees: The booth fee is \$150.

Check List:

1. Booth Fee: Make the check or money order payable to "Troy Business Association/RSFest". The check will be returned to you promptly if your setup is not selected.
2. A self-addressed business envelope. Send mail certified with a return receipt if you wish confirmation that we received your application.
3. Fill out application form completely.
4. Photos or sketch of your setup. Please mark each photo with your name.

Please send your application to: Dana Rudolph and Company-River Street Fest
209-211 River St.
Troy, NY 12180

Thank you for applying to River St. Fest!

FOOD VENDORS APPLICATION TO TROY'S RIVER STREET FEST

NAME: _____

BUSINESS NAME: _____

ADDRESS: _____ COUNTY: _____

CITY: _____ STATE: _____ ZIP: _____

TELEPHONES: (HOME) _____ (BUSINESS) _____

Cell Phone: _____ e-mail: _____

Please give a brief description of the items you will be selling:

_____ I will _____ I will not need electricity

_____ I will _____ I will not use a generator

Please tell us how you learned about the River Street Fest?

Please return this portion along with \$150 booth fee – check or money order made payable to: Troy Business Assoc/RSFest to:

Dana Rudolph and Company/River St. Fest
209 – 211 River ST.
Troy, NY 12180

The terms and conditions of my participation includes adherence to the contract attached to this application. My signature affixed hereto is confirmation that I have read this contract and will abide by its terms.

Signature of Exhibitor: _____

1. I agree that I will abide by all Rensselaer County Health Dept. codes for operating a food concession.
2. I agree to have all necessary Rensselaer County Health Dept. permits needed to operate a food concession.
3. I agree not to hold the City of Troy on whose property I am privileged to sell my products, responsible for personal injuries or property damage, and I agree not to be party to any legal action against them.
4. I agree to pay Sales Tax on all sales direct to Government Authorities.
5. I will cause no damage to River Street in any way especially through negligent decorating; and I agree to reimburse the City of Troy in full for all expenses incurred in repairing such damage if it occurs. In addition I will not deface property.
6. All exhibitor personnel, merchandise, fixtures, etc. on the premises are my own sole responsibility and I agree to indemnify and hold harmless the City of Troy upon whose property I am selling my products from all liability stemming from their presence or their acts.
7. I agree to abide by all applicable state, federal and local laws and any rules and requests that the City of Troy may make from time to time for the safety and operation of this event.
8. I understand that the space assigned to me is non-transferable and that if for any reason whatsoever consent to exhibit is denied, the liability the City of Troy shall be limited to is the return of my booth fee. I am fully aware that my permit may be revoked for infraction of the foregoing regulations, and realize that the penalty for not observing them is cancellation of my space.
9. The River Street Fest may use any photographs and information submitted by me for publicity purposes.
10. I will leave my booth clean and free of refuse at the end of the day!!